



## ► COURSE VENUE

Ask your consultant to write the course address here

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## ► ON THE DAY

- › Start at 9am, finish at 3pm
- › Just come along and enjoy
- › We provide all course material
- › Tea and coffees are provided
- › There are no formal tests or assessments – so relax
- › Come with an open mind and sense of humour
- › Bring your lunch

## ► NOTE

If you can't attend, please advise your Habit consultant at least one day prior



## ► HOW WILL THIS TRAINING BENEFIT YOU?

The skills and knowledge covered in this course are valued by a wide range of industries and employers.

Many jobs involve working in teams and managing others. This course will help you maximise your teams engagement and productivity. Learn how to positively resolve performance issues. Learn how to create synergy in a team and maximise each individual's use of talents and strengths.

Supervisory management roles won't be replaced by robots. Typically these roles are paid above average wage and can be career jobs.

## ► SUPERVISORY MANAGEMENT SKILLS



Your Habit Consultants Name is:

Contact Phone Number is:

## FOR MORE INFORMATION

Ring your Habit consultant directly



## ▶ MAKE IT YOURS

- › Gain the Apex NZ Certificate in Supervisory Management Skills

## ▶ YOUR TRAINER

- › Apex NZ trainers are highly trained and educated
- › Handpicked for their industry knowledge and experience
- › Proven in their ability to deliver highly engaging training that responds to the learning needs of course participants
- › Our trainers are friendly and helpful with the sole aim of providing you with a fun and interesting learning experience
- › Come along and enjoy

## ▶ WHAT YOU WILL LEARN

Add value to a company by being able to:

- › Understand the four key roles of a manager
  - › Planning
  - › Leading
  - › Organising
  - › Controlling
- › Use Positive communication skills
- › Motivate and lead staff through coaching techniques
- › Write SMART business goals
- › Maximise staff engagement through coaching and use of staff talents
- › Plus much more

**“Very engaging and relevant. Touched on subjects I have prior knowledge of and very much furthered my understanding of them. Thank You!”**

Participants consistently rate this course as highly interesting, engaging and would recommend it to others

## ▶ SMALL GROUP TRAINING

Apex NZ courses typically have small numbers. This allows us to tailor content and delivery on the day to best suit your needs.

